

Town of Norfolk  
Norfolk Town Board Meeting

The Norfolk Town Board held a monthly meeting on Monday July 13, 2015 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Kevin Enslow, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Robert Harvey.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**SEWER PROJECT UPDATE**

Town Engineer Aaron Jarvis gave an update on the sewer project. The work is 99.99% complete. The remaining items to be finished were reviewed. There is \$91,155.27 left in contingency and it will be used to rehab manholes. There was discussion. Mr. Jarvis will meet with Mr. Villnave to decide which manholes to do.

The bills (as listed below) totaling \$145,081.19 were reviewed and approved for payment with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

Contract 1 - General – Danko Construction - \$92,349.62

Contract 2 – Mechanical – Perras Excavating, Inc. - \$34,627.23

Contract 3 – Plumbing – Norwood Plumbing - \$271.86

Contract 4 – Electrical – Watson Electric - \$3,815.18

Testing Services – Atlantic Testing Labs - \$878.50

Lab and Sampling Equipment – USA BlueBook - \$13,138.80

## **APPROVAL OF MINUTES**

The minutes of the June 08, 2015 meeting were reviewed. A correction was made to the amount of payment for Perras Excavating, Inc. The Board had approved \$18,341.74 and EFC only approved \$16,549.75. A change order for \$1,791.99 was not yet approved by EFC. The minutes were approved as corrected with a motion by Councilman Harvey and Councilwoman Gang. All in Favor – Carried

## **SUPERVISOR'S UPDATE**

\*Recreation Summer Program: Supervisor Pernice noted that the summer recreation program has started and is slow.

\*Library Project: Mr. Timothy Opdyke thanked the Town Board for their help with the work done to replace, repair and maintain the Library roof, chimneys and steps. He stated he is very grateful for the Town's support. Supervisor Pernice stated that the money is all spent and it is a good project.

## **REPORTS**

\*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilman Purvis and Councilman Harvey. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Enslow. All in Favor – Carried

\*Monthly Dog Control Report: The monthly reports of Dog Control Officer Matthew Kroeger and back-up Dog Control Officer Jim McConkey were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Monthly Code Enforcement Report: The monthly report of Code Enforcement Officer Leonard Halpern was reviewed and approved as submitted with a motion by Councilman Harvey and Councilman Purvis. All in Favor – Carried

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Deputy Supervisor Enslow and Councilman Harvey. All in Favor – Carried

\*Highway Verbal Report: Highway Superintendent Larry Villnave had nothing to report at this time.

## **COMMUNICATIONS**

There were not communications to be shared at this time.

## **ACTION ITEMS**

\*Resolution #9 of 2015: A resolution to approve a budget transfer from the Contingency Account #A1990.4 in the amount of \$23,683.09 to Library Contractual Account #A7410.4 to complete payment for the Library repairs. The resolution was reviewed and adopted as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Resolution #10 of 2015: A resolution to approve the Standard Work Day and Reporting for Elected and Appointed Officials that are in the NYS Retirement System. The resolution was reviewed and adopted as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

\*Zoning Fee Schedule: The Board reviewed a proposal for an increase in some of the zoning fees submitted by CEO Halpern. There was discussion. The new fee schedule was approved with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

\*Fee for Code Book copies: A motion was made by Deputy Supervisor Enslow and Councilman Harvey to approve the fee of \$76.00 to reproduce a copy of the new Code Book. All in Favor – Carried

\*Norfolk Volunteer Fire Department Request: The Fire Department has requested permission to close Clinton Street and lift the Open Container law on September 06, 2015 for their annual Labor Day celebration. They also requested permission to hold their annual Lawn Mower races on August 30, 2015. Both requests were approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

## **PUBLIC COMMENTS**

\*Mr. Bob Richards told the Board about a motorcycle driving up SH 56 on the rear wheel. He asked the Board if they had looked into getting the digital speed read out signs yet. There was discussion. Mr. Richards stated that if the Board sent a letter to NYSDOT they would provide the signs. Supervisor Pernice stated he will look into it and get back to Mr. Richards.

Mr. Richards also complained about dogs still barking in the neighborhood and loud music. There was discussion on the Noise Ordinance in the New Code Book. Mr. Richards was told to contact the Police.

### **EXECUTIVE SESSION**

A motion was made by Councilwoman Gang and Councilman Purvis to go into an Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All in Favor – Carried

The meeting reconvened and no action was taken at this time.

### **COUNCIL COMMENTS**

\*Councilman Purvis complimented Mr. Villnave and the Highway Department on the excellent paving job done on the roads.

\*Councilman Harvey asked Mr. Villnave how the brush cutting was going and stated that more time should be spent on the road sides. Mr. Villnave stated that he was a little shorthanded this summer and that they worked on it three days this week. There was discussion.

### **APPROVAL OF BILLS**

Bills #101-117 in the amount of \$163,450.06 for the Highway Abstract and bills \$401 – 487 in the amount of \$309,056.06 for the Regular Abstract were reviewed and approved for payment as submitted with a motion by Councilman Harvey and Deputy Supervisor Enslow. All in Favor – Carried

### **ADJOURNMENT**

\*The meeting was adjourned with a motion by Councilman Purvis and Deputy Supervisor Enslow. All in Favor – Carried

Dated: July 13, 2015

Kathy M. Emlaw – Norfolk Town Clerk